

David James Bull

Objective

To develop and sustain long term improvement within my organization

Experience

1999 to present Adrian Public Schools Adrian, Michigan

Head Start Early Childhood Programs

Director

- Responsible for the development, implementation and monitoring of the district's Early Head Start and Head Start programs
- Build collaborations with community service organizations for the purpose of coordinating services for the children and families that we serve. Collaborative partners include Community Action Agency of Lenawee County, Lenawee Great Start Collaborative, Lenawee Intermediate School District, Lenawee Medical Care Facility, Adrian Public Library, Department of Human Services and many others.
- Responsible for creating positions and implementing procedures for hiring, evaluating, assigning, supervising and terminating personnel
- Assist in the preparation of yearly and periodic state and federal audits
- Responsible for the overall direction, coordination and evaluation of the Early Head Start and Head Start programs
- Carry out responsibilities in accordance with collective bargaining agreements and the district's policies and procedures
- Oversee the implementation of a system which ensures that the health, nutrition, dental, disability and mental health requirements of program children and families are met
- Secure funding for the Early Head Start and Head Start programs through the timely submission of grants, reports and audits along with successful completion of the triennial on-site program monitoring review conducted by the federal government
- Work in conjunction with the Fiscal Operations Manager to prepare and administer program budgets
- Oversee the implementation of the curriculum
- Assist with contract negotiations and administration of the grievance procedure
- Oversee the implementation of a system that recruits, enrolls and places children in the different program options offered
- Work extensively with both governing bodies, the Board of Education and Policy Council, to keep them informed, engaged and active in the Early Head Start and Head Start programs

David James Bull

Education – Undergraduate

1982 to 1985 University of Michigan Ann Arbor, Michigan

Bachelor of Arts in Economics

- Concentration in Labor Economics
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1998 to 2007 Baker College Jackson, Michigan

Additional coursework

- Accounting – 12 credits

Accomplishments

Quality improvements made within the Head Start and Early Head Start programs that are evidenced by reports from the Federal Government that found the program to be in full compliance with Head Start regulations for two complete triennial review cycles in a row

Member of several different Federal Review Teams that conduct week long on-site reviews of programs on a triennial basis

Sought out and successfully applied for funding to support special projects, such as improving literacy support and services along with increased support for homeless families

Activities

Youth soccer coach for the past 18 years

Youth soccer referee for the past 8 years

References

Available upon request